

IEPC ANNUAL SURVEY TEMPLATE

FRONT COVER (your group name)

INDEX (need your group name and hospital names)

I. IEPC (template information)

II. GROUP NAME

- Describe group structure
- Years at Hospital
- Name of hospitals serves
- Prior history.
- Feel good sentence

III. GROUP LEADERSHIP

- Total Full Time Physicians
- Total Part Time Physicians
- Total Physician Extenders
- Extra sentence if needed

- Paragraph about general accomplishment of group as a whole

- Short Bio and Picture or each staff (the pictures and bio add to the report, but you can have a report with just names and no picture)

Full Time
Part Time
Extenders

- Years at Hospital
- Medical School
- Residency and Year
- Current hospital positions
- Prior hospital positions, committees
- Publications, Awards, Lecture, Volunteer work, other

IV. HOSPITAL NAME (this is stuff you can find on internet and a little questioning)

- Name hospital
- Description of hospital
- Number of licensed beds, number available beds

- teaching
- trauma
- base station

V. GROUP BUSINESS STRUCTURE

- S, C Corporation, number shareholders,
- Office Space
- Officers - name each doctor and position
- Hospital Committees
- Group and County Committees
- Compensation (this can be template)
 - PEP providers are compensated based on various formulas. There is an hourly rate, shift differentials, administrative time, and call shift stipends. The compensation package is competitive as assessed on an annual basis via IEPC propriety statistics.
- Benefits
- Malpractice
- Corporate Insurance
- Billing
- Scheduling
- Philanthropy
 - Email all your doctors, NP, PA and ask what organizations do they volunteer and contribute to. You will be surprised about much your group really does.

VI. PATIENT DEMOGRAPHICS (We can do this section for you from OSHPD data)

ED Visits by age, gender, race, other

VII. FINANCIAL DEMOGRAPHICS (We can do this section for you from OSHPD data)

VIII. ED BENCHMARKING ALLIANCE DATA (

(we can do this section for you from your EDBA data)
(just input your 2012 and 2013 data)

IX. QUALITY IMPROVEMENT (Gather your QI records to do this section)

- Monthly Meetings
- Proctoring
- Supervision
- Chart Review
- Culture Follow Up
- X-ray Discrepancies
- Patient Turn Over
- Patient Satisfaction

- Safe Medication Prescribing
- Core Measures
- Joint Commission
- Risk Management (can be template)
- Cost Cutting Measures (template)
- Disaster Preparedness
- Other QI Projects

X. SUMMARY POINTS

Here is your chance to highlight a few things from this long report to a few key items

XI. ACKNOWLEDGEMENTS

Name all the people who helped you on the data "treasure hunt" in getting your EDBA data and other information for this report.